

Bilingual Digital Business Support Internship – German Market

Primary Purpose

Provide German-language assistance across BIA's digital activities, enabling the team to effectively manage client engagement, partnerships, and business development in the German market.

Internship Arrangement

- **Duration:** Six months
- **Commitment:** 20 hours per week
- **Location:** Fully remote
- **Working schedule:** Flexible, with availability for scheduled online meetings
- **Expected start:** 5 October 2026

Internship Benefits

- Practical experience in consultancy and German-market development.
- Direct involvement in client engagement and partnership building.
- Exposure to innovation, sustainability, digital transformation, and SME development.
- Based on demonstrated performance and results, the position will automatically transition into a paid internship.
- A certificate will be awarded upon successful completion of the internship.

Key Responsibilities

- Support German–English communication.
- Translate and adapt BIA's business materials.
- Research potential clients, experts, institutions, and partners.
- Coordinate meetings and follow-up activities.
- Support the German-language website, social media, and event activities.
- Organize client and partner information.

Required Profile

- Native or fluent German with strong professional English.
- Current bachelor's, master's, or PhD candidate in a relevant field.
- Strong communication, research, and organizational skills.
- Competence in video-conferencing platforms, Microsoft Office, Canva, LinkedIn, and digital research tools.
- Professionalism, reliability, confidentiality, and attention to detail.

Application Details

Applicants should submit:

- A current CV
- A short statement explaining their interest and suitability
- Confirmation of German and English proficiency
- Current degree program and university
- Weekly availability

Applications should be submitted to career@bridgeimpactadvisory.com with the subject:

Application deadline: 25 September 2026